

# **Sage 50 Accounts Management Reports Webinar Series**

## **#3 - The Trial Balance, Profit & Loss and Balance Sheet**

**Presented by:** Michael Cox

**Start time:** 2pm (approx. 45 mins)



# What's covered in today's **webinar**?

- **Introduction**
- **Demonstrations**
  - Nominal monthly balances
  - Trial Balance
  - Chart of accounts
  - Profit & Loss
  - Balance Sheet
- **Common questions**
- **Further Support / Q&A**



# Management Reports

## Introduction

- To look at the key management reports in Sage 50 Accounts, demonstrate how to run them and explain how they calculate.
- Common queries.

Management reports



Sage 50 Accounts Professional - Demo - Management Reports

File Edit View Modules Settings Connected services Tools Favourites WebLinks Software updates Help

Home  
Apps and add-ons  
Business dashboard

Customers  
Quotations  
Sales orders  
Invoices and credits

Suppliers  
Purchase orders

Products and services

Bank accounts  
Bank feeds

Nominal codes

VAT  
Transactions

New Edit Wizard Duplicate Activity Journal entry Journal reversal Prepayments Accruals Budgets Chart of accounts

Trial balance Profit & loss Balance sheet

Refresh Filter Search... All records (155)

N/C	Name	Inactive
0010	Freehold Property	
0011	Leasehold Property	
0020	Plant and Machinery	
0021	Plant/Machinery Depreciation	
0030	Office Equipment	
0031	Office Equipment Depreciation	
0040	Furniture and Fixtures	
0041	Furniture/Fixture Depreciation	
0050	Motor Vehicles	
0051	Motor Vehicles Depreciation	
1001	Stock	
1002	Work in Progress	
1003	Finished Goods	
1100	Debtors Control Account	
1101	Sundry Debtors	
1102	Other Debtors	

# Demonstrations



# Management Reports

## Common questions

- Can I amend the structure of my P&L report?
  - Customise how nominal codes are grouped on your Profit & Loss report.
- I haven't run my year end yet!  
Can I run a P&L for my new financial year?



### **#4 - Running management reports for a previous or future financial year**

**Wednesday 2 April 11am / Tuesday 8 April 2pm - Duration 45 mins**

Learn about the options for running your management reports for a previous or future financial year. For example, generating a P&L when you haven't yet run a year end. We'll cover the standard management reports, using an archive and also the transactional based management reports.

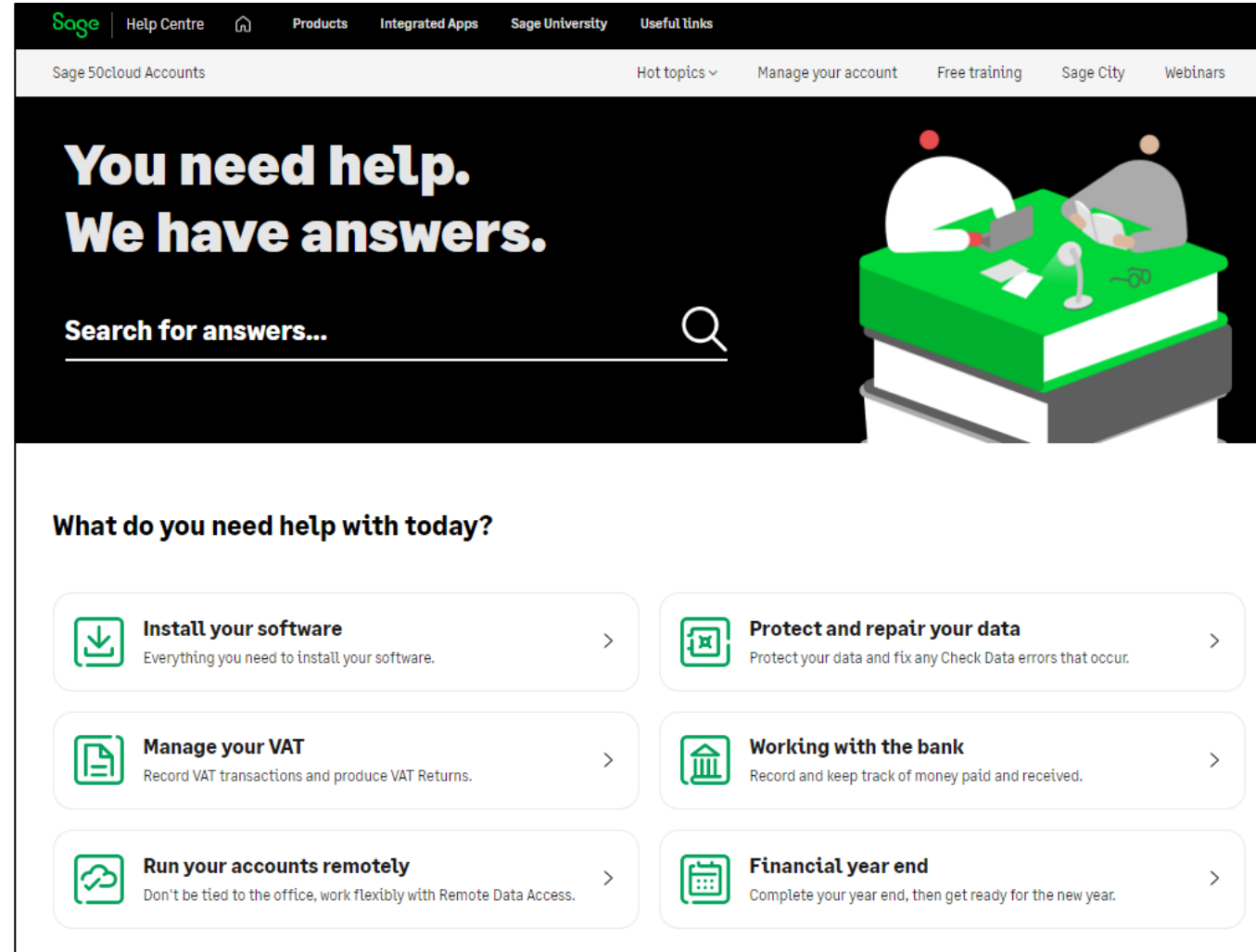
Note: Transactional based management reports are not available in Sage 50 Accounts Essentials.

[Register now](#)

# Help Centre

[www.sage.co.uk/help](https://www.sage.co.uk/help)

- Search the knowledgebase
- Support guides
- Webinars
- Videos
- Get in touch



The screenshot shows the Sage Help Centre homepage. At the top is a navigation bar with the Sage logo, 'Help Centre', and links to 'Products', 'Integrated Apps', 'Sage University', and 'Useful links'. Below this is a secondary navigation bar with 'Sage 50cloud Accounts', 'Hot topics', 'Manage your account', 'Free training', 'Sage City', and 'Webinars'. The main header area has a dark background with the text 'You need help. We have answers.' and a search bar labeled 'Search for answers...'. To the right of the search bar is an illustration of a person sitting at a desk with a laptop, with a large green book in the foreground. Below the header is a section titled 'What do you need help with today?' containing six cards with icons and titles: 'Install your software', 'Protect and repair your data', 'Manage your VAT', 'Working with the bank', 'Run your accounts remotely', and 'Financial year end'. Each card has a brief description and a right-pointing arrow.

**Sage** | Help Centre | Products | Integrated Apps | Sage University | Useful links

Sage 50cloud Accounts | Hot topics | Manage your account | Free training | Sage City | Webinars

## You need help. We have answers.

Search for answers...

### What do you need help with today?

- Install your software**  
Everything you need to install your software.
- Protect and repair your data**  
Protect your data and fix any Check Data errors that occur.
- Manage your VAT**  
Record VAT transactions and produce VAT Returns.
- Working with the bank**  
Record and keep track of money paid and received.
- Run your accounts remotely**  
Don't be tied to the office, work flexibly with Remote Data Access.
- Financial year end**  
Complete your year end, then get ready for the new year.



# Get started with Copilot in Sage 50 Accounts

Join us for demonstrations and learn how Sage Copilot can help you with:

- Managing debt
- Managing stock
- Monitoring business performance
- Improving data accuracy
- Report analysis

**Register now!**



# Management Reports Webinar Series

To earn your digital badge, simply **attend any 5 of the 6 Management Reports webinar topics + the Quiz.**

**#1** – Nominal records

**#2** – Working with the Chart of Accounts

**#3** – The Trial Balance, Profit & Loss and Balance Sheet

**#4** – Running management reports for a previous/future financial year

**#5** – Reconciling your aged debtors and creditors reports

**#6** – Business Dashboard

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**#Quiz** – Test your knowledge



**Register now**



# Thank you!

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You'll receive a follow-up email containing links to register for future webinars and watch recordings.

